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August
Second
1922.

Professor R. M. Sugars,
c/o Madame Godfroy Paye,
St. Sauveur des Monts,
Co. Terrebonne, Que.

Dear Mr. Sugars:

I am enclosing herewith memorandum dealing with a suggested Course for Export Managers. Mr. O'Meara, of the Department of Trade and Commerce and a former student of the University, called upon me this morning with reference to this matter. This Course is not to be confused with a Course for undergraduate students - this is an Extension Course which the students would be encouraged to attend.

Will you please read through this memorandum, offering any comments which seem necessary. I assume that the announcement for this Course would appear in the bulletin for Extension Courses.

Regarding the last paragraph on page 2, do you consider that the Course outlined there should be given by either of the men whose names are mentioned? Before we announce that any individual will give a Course, we should take the matter up with him and secure his consent.

I hope you are enjoying your holiday, and with all good wishes, I am,

Ever yours faithfully,

Principal.

Enc.