

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : JAKARTA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1172	19.33	30.75	1.81
FROM TERRITORIES :	1002	13.00	21.50	1.25
B. VISITS TO CLIENTS IN TERRITORY :	311	6.66	18.75	0.95
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	7	5.00	1.25	0.20
MISSIONS :	7	8.00	10.25	0.65
CONFERENCE SEMINARS :	4	2.33	3.00	0.19
OTHER :	9	4.33	0.00	0.13
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	9.66	2.50	0.39
POST INITIATED :	37	4.00	0.50	0.14
E. COMMUNICATIONS ACTIVITIES :	13	5.66	0.00	0.17
F. INVESTMENT ENQUIRIES				
FROM CANADA :	19	0.66	1.00	0.06
FROM TERRITORIES :	11	0.33	1.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	10	0.66	0.25	0.03
HOST GOVERNMENT :	19	2.00	0.00	0.06
OTHER DEPARTMENT :	31	3.00	0.25	0.10
PROVINCES/MUNICIPALITIES :	49	4.66	1.50	0.20
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.33	0.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		6.66	6.00	0.44
K. SERVICE TO OTHER MISSION PROGRAMS :		1.66	0.75	0.08
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.75	0.03
***** TOTALS *****		99.93	100.00	7.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	47
	FROM TERRIT :	36
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	359
	FROM TERRIT :	586

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	9
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	4