



An Executive Secretary is required by the Students' Union, University of Alberta, to be responsible for the effective operation of the recently constituted Secretariat of Students' Council. Duties and responsibilities will include the documentation, coordination and administration of the affairs of Students' Council and its committees, together with providing essential continuity between the annual change of representatives in the previously mentioned Council and committee structure.

The successful applicant will possess the ability to deal effectively with students, faculty and administration, and while an University degree is desirable, consideration will be given applicants possessing an acceptable combination of formal training and administrative experience.

Interested persons should apply in writing to:

The General Manager
Students' Union
Students' Union Building
University of Alberta
Edmonton, Alberta



A Deputy - Executive Secretary is required by the Students' Union, University of Alberta, responsible to the Executive Secretary of the recently constituted Secretariat of Students' Council. While duties and responsibilities will include assisting the Executive Secretary in the documentation, coordination and administration of the affairs of Students' Council and its committees, the primary area of responsibility will involve a close working relationship with the Vice President Academic and the Academic Affairs Board, one of Students' Council major committees.

The successful applicant will possess the ability to deal effectively with students, faculty and administration, and while an University degree is desirable, consideration will be given applicants possessing an acceptable combination of formal training and administrative experience.

Interested persons should apply in writing to:

The General Manager
Students' Union
Students' Union Building
University of Alberta
Edmonton, Alberta

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APPLICATIONS ARE NOW BEING ACCEPTED FOR THE FOLLOWING STUDENTS' UNION POSITIONS

1. CKSR DIRECTOR

Qualifications:

- must be past member of Student Radio for at least one year immediately prior to the year of appointment, i.e.
- must have working knowledge of CKSR

Salary: \$2400/yr.

2. GATEWAY EDITOR

Qualifications:

- willing to put up with plenty of work, headaches, and abuse

Salary:

\$400 for month of August
\$250/month for 8 winter months

3. EMPLOYMENT DIRECTOR AND ASSISTANT

- Experience in organizing office and staff an asset.
- Part-time work for remainder of term and full-time in summer.

Salary:

Dependent upon grants received from government sources (probably \$400/month for Director)

APPLY TO THE RECEPTIONIST, 2nd FLOOR, SUB.
DEADLINE FOR APPLICATIONS: January 27, 1972

The Gateway Staff feels that there are a few other qualifications which should be mentioned in addition to the simplistic analysis offered on this page as requirements for the position of Gateway Editor:

1. Should be familiar with all aspects of news writing, copy editing, layout for photoprinting processes, and in general this information is available only through long association with a newspaper.
2. Should be able to fill in for other senior editors (Arts, Sports, News Editor) in their absence.
3. Must be free to travel to attend conferences.
4. Must be willing to devote approximately 8-10 hours per day to the actual running of the Newspaper.
5. Since there is a wide difference of opinion offered on many issues within the Staff itself, the Editor must be flexible and willing to listen to other views besides his own; however, he/she must be willing to make informed decisions should the need arise.

BREAK THE BANK!

MONTE CARLO NIGHT

LIST OF EVENTS

DOWNSTAIRS:

Continuous Gambling 7:00 - 1:00 a.m.
"Edna Farnell and the In Crowd"
for leisure listening

MAIN THEATRE:

"Great Canadian River Race"
also "Luis Dimas" and "Heartaches Razz Band"
Two shows 7:30 p.m. and 10:00 p.m.

PRIZE FOR TOP GAMBLER:

Trip for 2 to Hawaii
2 weeks of fun in the sun with
United Tour International
Arrangement by World Wide Travel

JUBILEE AUDITORIUM

Friday, Jan. 28, 7 pm to 1 am

TICKETS: \$2.50 EACH
RESERVED SEATS: SUB & MIKE'S
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MEN ARE REQUIRED
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