

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	117	5.50	18.50	0.85
FROM TERRITORIES :	99	12.00	18.75	0.99
B.VISITS TO CLIENTS IN TERRITORY :	33	8.00	4.00	0.32
C.EXPORT/TRADE/POLICY FAIRS :	10	6.00	2.50	0.22
PROJECTS AND EVENTS MISSIONS :	6	2.00	14.50	0.62
CONFERENCE SEMINARS :	2	6.50	2.50	0.23
OTHER :	4	5.00	0.00	0.10
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	2.50	1.75	0.12
POST INITIATED :	3	1.50	0.00	0.03
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	3	1.00	0.00	0.02
FROM TERRITORIES :	10	4.50	1.00	0.13
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	37	3.00	7.50	0.36
CONNECTIONS ARRANGED :	30	0.00	7.50	0.30
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.25	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	17	1.00	4.00	0.18
HOST GOVERNMENT :	4	2.50	0.75	0.08
OTHER DEPARTMENT :	34	0.00	7.00	0.28
PROVINCES/MUNICIPALITIES :	22	5.00	3.50	0.24
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.00	3.75	0.43
LEAVE, PROFESSIONAL DEVELOP :		13.00	0.00	0.26
K.SERVICE TO OTHER MISSION PROGRAMS :		7.00	1.25	0.19
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 66
FROM TERRIT : 31

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 4