

20/10/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 38191	17.55	25.64	100.20
FROM TERRITORIES	: 37354	10.05	17.26	64.13
B.VISITS TO CLIENTS IN TERRITORY	: 9641	11.13	9.07	44.70
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 332	3.00	6.07	21.57
MISSIONS	: 361	5.27	4.93	22.86
CONFERENCE SEMINARS	: 387	2.98	2.45	12.03
OTHER	: 378	2.28	1.46	8.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 568	2.84	1.46	9.19
POST INITIATED	: 1193	5.14	2.24	15.55
E.COMMUNICATIONS ACTIVITIES	: 837	1.84	0.74	5.42
F.INVESTMENT ENQUIRIES FROM CANADA	: 812	2.12	1.31	7.43
FROM TERRITORIES	: 1355	1.88	1.96	8.70
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 486	0.58	1.33	4.60
CONNECTIONS ARRANGED	: 211	0.24	0.59	2.02
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 2.04	1.50	7.77	
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 644	1.19	0.64	3.93
HOST GOVERNMENT	: 1064	1.78	1.18	6.47
OTHER DEPARTMENT	: 1596	3.05	1.75	10.34
PROVINCES/MUNICIPALITIES	: 1377	2.94	1.93	10.59
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.20	2.74	26.38
LEAVE, PROFESSIONAL DEVELOP :		6.20	4.58	23.66
K.SERVICE TO OTHER MISSION PROGRAMS	: 4.27	0.92	10.45	
L.TOURISM PROGRAM ACTIVITIES	: 1.32	8.16	23.88	
***** TOTALS *****		99.89	99.91	450.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 1949
	FROM TERRIT	: 2193
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 9509
	FROM TERRIT	: 17644
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 821
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 186
	-LOCALLY ENGAGED	: 257