

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	337	25.00	25.75	1.28
FROM TERRITORIES :	670	20.00	18.00	0.92
B.VISITS TO CLIENTS IN TERRITORY :	63	5.00	6.50	0.31
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.00	5.25	0.21
MISSIONS :	6	5.00	2.50	0.15
CONFERENCE SEMINARS :	1	0.00	1.00	0.04
OTHER :	1	0.00	0.25	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	0.00	3.25	0.13
POST INITIATED :	4	0.00	2.50	0.10
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	28	0.00	2.75	0.11
FROM TERRITORIES :	14	5.00	1.50	0.11
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	25	0.00	7.50	0.30
CONNECTIONS ARRANGED :	22	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		10.00	5.00	0.30
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	0.00	0.50	0.02
HOST GOVERNMENT :	7	0.00	0.25	0.01
OTHER DEPARTMENT :	36	5.00	7.25	0.34
PROVINCES/MUNICIPALITIES :	41	5.00	1.75	0.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		20.00	5.00	0.40
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.75	0.03
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	2.75	0.11
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	10
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	24
	FROM TERRIT :	1
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	3
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	4