

MON	3 AUG	TUE	4 AUG	WED	5 AUG	THU	6 AUG	FRI	7 AUG	SAT	8 AUG	
CIVIC HOLIDAY		<ul style="list-style-type: none"> <li>— CURRENCY CONVERSION: EXCHANGE RATE REPORTS (HOM - EMPLOYEES) - B</li> <li>— LEAVE AND ATTENDANCE REPORT - B</li> <li>— LES: PAY LISTS FOR LOCALLY-ENGAGED CANADIANS - B</li> <li>— OVERTIME - B</li> </ul>										
										EVENING		
										SUN	9 AUG	
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING		

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete D = Reports to be completed by the Hub