

- (b) a description of the nature of the investigation or proceedings, including a copy or summary of the relevant facts and laws;
 - (c) the purpose for which the request is made and the nature of the assistance sought;
 - (d) the need, if any, for confidentiality and the reasons therefor; and
 - (e) any time limit within which compliance with the request is desired.
2. Requests for assistance shall also contain the following information:
- (a) where possible, the identity, nationality and location of the person or persons who are the subject of the investigation or proceedings;
 - (b) where necessary, details of any particular procedure or requirement that the Requesting State wishes to be followed and the reasons therefor;
 - (c) in the case of requests for the taking of evidence or search and seizure, a statement indicating the basis for belief that evidence may be found in the jurisdiction of the Requested State;
 - (d) in the case of requests to take evidence from a person, a statement as to whether sworn or affirmed statements are required, and a description of the subject matter of the evidence or statement sought;
 - (e) in the case of lending of exhibits, the person or class of persons who will have custody of the exhibit, the place to which the exhibit is to be removed, any tests to be conducted and the date by which the exhibit will be returned;
 - (f) in the case of transferring detained persons to give evidence or assist investigations, the person or class of persons who will have custody during the transfer, the place to which the detained person is to be transferred and the date of that person's return.
3. If the Requested State considers that the information contained in the request is not sufficient to enable the request to be dealt with, that State may request that additional details be furnished.
4. A request for assistance shall be in writing except that the Central Authority of the Requested State may, in its discretion, accept a request in another form in urgent situations. In such cases, the request shall be confirmed in writing within the time period determined by the Central Authority of the Requested State.