

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : LIMA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	637	30.00	32.00	0.62
FROM TERRITORIES :	523	22.00	25.00	0.47
B.VISITS TO CLIENTS IN TERRITORY :	75	10.00	10.00	0.20
C.EXPORT/TRADE/POLICY FAIRS :	1	0.00	4.00	0.04
PROJECTS AND EVENTS MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	3	4.00	12.00	0.16
OTHER :	2	4.00	0.00	0.04
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	1.00	0.00	0.01
POST INITIATED :	1	1.00	0.00	0.01
E.COMMUNICATIONS ACTIVITIES :	15	3.00	0.00	0.03
F.INVESTMENT ENQUIRIES FROM CANADA :	17	13.00	12.00	0.25
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	5	2.00	0.00	0.02
HOST GOVERNMENT :	2	1.00	0.00	0.01
OTHER DEPARTMENT :	2	1.00	0.00	0.01
PROVINCES/MUNICIPALITIES :	0	8.00	5.00	0.13
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		0.00	0.00	0.00
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	1
FROM TERRIT :	10
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	120
FROM TERRIT :	130

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	9
--	---

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1