

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : OSLO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	354	7.50	35.00	1.20
FROM TERRITORIES :	163	10.00	13.33	0.60
B. VISITS TO CLIENTS IN TERRITORY :	75	15.00	8.33	0.55
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	5.00	0.00	0.10
MISSIONS :	1	7.50	11.66	0.50
CONFERENCE SEMINARS :	2	5.00	0.00	0.10
OTHER :	1	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	16	5.00	8.33	0.35
POST INITIATED :	5	2.50	3.33	0.15
E. COMMUNICATIONS ACTIVITIES :	6	2.50	1.00	0.08
F. INVESTMENT ENQUIRIES				
FROM CANADA :	12	2.50	1.66	0.10
FROM TERRITORIES :	5	1.50	0.66	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	1.00	1.66	0.07
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	0.00	0.05
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	2.50	1.66	0.10
HOST GOVERNMENT :	7	2.50	3.33	0.15
OTHER DEPARTMENT :	5	5.00	3.33	0.20
PROVINCES/MUNICIPALITIES :	6	7.50	3.33	0.25
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		7.50	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		5.00	1.66	0.15
K. SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.00	0.05
L. TOURISM PROGRAM ACTIVITIES :		0.00	1.66	0.05
***** TOTALS *****		100.00	99.93	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	7
	FROM TERRIT :	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	30
	FROM TERRIT :	5
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		3
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3