

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : ANKARA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	325	39.50	51.50	1.82
FROM TERRITORIES :	273	16.00	27.50	0.87
B.VISITS TO CLIENTS IN TERRITORY :	55	4.50	9.50	0.28
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	1.00	0.00	0.02
MISSIONS :	4	1.50	0.00	0.03
CONFERENCE SEMINARS :	3	3.00	0.00	0.06
OTHER :	2	5.50	1.00	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	40	1.00	2.00	0.06
POST INITIATED :	5	1.00	2.00	0.06
E.COMMUNICATIONS ACTIVITIES :	6	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	0.50	0.01
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		5.50	0.00	0.11
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.50	1.00	0.03
HOST GOVERNMENT :	15	3.50	0.00	0.07
OTHER DEPARTMENT :	14	3.00	3.00	0.12
PROVINCES/MUNICIPALITIES :	15	1.50	0.50	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.08
LEAVE, PROFESSIONAL DEVELOP :		8.50	1.50	0.20
K.SERVICE TO OTHER MISSION PROGRAMS :		0.50	0.00	0.01
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 47
FROM TERRIT : 83

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2