

PENMANSHIP.

Commercial Arithmetic.

BOOK-KEEPING.



PHONOGRAPHY.

COMMERCIAL LAW.
WEEKLY LECTURES.

THIS Institution imparts a thorough—and that which is of still greater importance to the man of business—a practical knowledge in all the following branches, viz :—

BOOK-KEEPING, by Double and Single Entry.—This department is the most thorough and, without doubt, the most practical that can be found in any other College in America. This College has an entirely new and practical way of teaching accounts. The Student attending this Institution cannot fail to secure the very business education he seeks, in as short a period, and with as little expense as in any Commercial College on the continent. Embracing Merchandising, wholesale and retail ; Manufacturing ; Individual and Joint Stock Business ; Forwarding and Commission Business ; Mining ; Milling ; Home and Foreign Shipping ; Exchange, Inland and Foreign ; Rail-roading, Steamboating, Banking, Telegraphing, &c., &c.

PENMANSHIP.—This department is under the supervision of Mr. I. BATES, the Principal of the Institution. His system of Writing, as taught by him, cannot fail to make easy, rapid and legible penmen.

BANKING, with a Capital of \$4,000,000, furnished with all the requisites of any regular organized Bank.

TELEGRAPHING.—This department is under the supervision of Mr. H. P. Dwight, Superintendent of the Montreal Telegraph Company. It is fitted up with two instruments, a complete set of batteries and machinery. But a few weeks, under the direction of Mr. Dwight, are requisite to make any one a complete operator.

PHONOGRAPHY.—This is a peculiar feature of this College, as Phonography is not taught in any other Commercial College on this continent.

Time to Commence.—Students can enter at any time, there being no class system and no vacation. The time required to complete the course is from ten to sixteen weeks.

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For Catalogues and Specimens of Writing, address, (enclosing stamp), I. BATES.

Toronto, February 27, 1864.