Similar letters to all Personnel Men.

Sept. 27, 1924.

MR. W. D. STAPLES, Assistant to Director, Long Lines Department, American Telephone and Telegraph Company, 195 Broadway, New York City.

My dear Mr. Staples:

Mr. Hall suggested and asked me to write you about one phase of the college graduate employment problem which he considered important, and to make it concrete I will put it in the form of a question.

What method is employed in following up the work of college graduate employees for the first year or more after their entry into our employ, (a) within the department, (b) for the Company as a whole?

Mr. Hall has already asked Mr. Fullerton to lead the discussion on this subject but thought it would be very valuable to find out what has been done in all of the Associated Companies. This particular subject is so closely connected with other matters pertaining to the entry of college men into the System that information with reference to the following questions if obtainable, we feel would be interesting to all of us. I will enumerate them.

- 1. Are new men given a course of instruction before being assigned to work?
- 2. Over what period does this course extend, including a very brief description of the course?