

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6558	14.27	26.56	22.42
FROM TERRITORIES :	7536	8.45	18.85	15.06
B.VISITS TO CLIENTS IN TERRITORY :	1565	8.80	7.98	9.04
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	112	2.13	4.68	3.76
MISSIONS :	131	6.64	4.17	5.77
CONFERENCE SEMINARS :	99	3.62	1.38	2.64
OTHER :	108	1.86	1.75	1.95
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	335	4.90	2.71	4.05
POST INITIATED :	388	4.43	1.40	3.06
E.COMMUNICATIONS ACTIVITIES :	109	1.80	2.15	2.15
F.INVESTMENT ENQUIRIES				
FROM CANADA :	265	1.82	1.08	1.55
FROM TERRITORIES :	821	5.37	2.57	4.21
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	417	1.03	3.64	2.61
CONNECTIONS ARRANGED :	215	1.17	1.64	1.54
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.09	2.10	2.78
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	165	0.92	0.92	1.00
HOST GOVERNMENT :	181	1.90	0.91	1.49
OTHER DEPARTMENT :	577	2.84	4.07	3.77
PROVINCES/MUNICIPALITIES :	417	3.45	3.03	3.49
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.96	3.45	7.56
LEAVE, PROFESSIONAL DEVELOP :		5.78	4.40	5.46
K.SERVICE TO OTHER MISSION PROGRAMS :		4.68	0.43	2.64
***** TOTALS *****		99.91	99.87	108.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1923
FROM TERRIT : 3029

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 268

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 51
- LOCALLY-ENGAGED : 57