

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 749	13.16	23.00	2.17
FROM TERRITORIES	: 1407	13.33	17.33	1.84
B. VISITS TO CLIENTS IN TERRITORY	: 152	15.50	5.50	1.26
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 13	2.16	8.00	0.61
MISSIONS	: 8	1.16	3.33	0.27
CONFERENCE SEMINARS	: 24	4.50	3.00	0.45
OTHER	: 25	1.50	1.50	0.18
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 48	9.66	1.66	0.68
POST INITIATED	: 98	10.00	5.50	0.93
E. COMMUNICATIONS ACTIVITIES	: 22	3.00	2.33	0.32
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 19	0.50	1.00	0.09
FROM TERRITORIES	: 28	1.16	1.66	0.17
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 8	0.00	1.33	0.08
CONNECTIONS ARRANGED	: 5	0.00	0.50	0.03
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 1.83	1.66		0.21
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 15	0.50	0.66	0.07
HOST GOVERNMENT	: 13	2.66	1.33	0.24
OTHER DEPARTMENT	: 100	4.33	6.83	0.67
PROVINCES/MUNICIPALITIES	: 66	3.50	3.50	0.42
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 1.50	2.16		0.22
LEAVE, PROFESSIONAL DEVELOP	: 6.66	8.16		0.89
K. SERVICE TO OTHER MISSION PROGRAMS	: 3.33	0.00		0.20
L. TOURISM PROGRAM ACTIVITIES	: 0.00	0.00		0.00
***** TOTALS *****		99.94	99.94	12.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 53
FROM TERRIT : 42

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 101
FROM TERRIT : 182

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 6
- LOCALLY ENGAGED : 6