

RULES OF PROCEDURE

Application for co-production benefits for any cinematographic production must be made simultaneously to both administrations at least thirty (30) days before shooting begins. The administration of the country of which the majority co-producer is a national shall communicate its proposal to the other administration within twenty (20) days of the submission of the complete documentation as described below. The administration of the country of which the minority co-producer is a national shall thereupon communicate its decision within seven (7) days.

Documentation submitted in support of an application shall consist of the following items, drafted in French in the case of France and in English or French in the case of Canada.

- I. A continuity script.
- II. A document providing proof that the copyright for the cinematographic production adaptation has been legally acquired or, failing this, proof that a valid option has been obtained.
- III. The co-production contract (one signed copy and three certified copies).

The Contract shall include:

1. The title of the cinematographic production;
2. The name of the author of the script, or that of the adaptor if it is drawn from a literary source;
3. The name of the director (a substitution clause permitted to provide for his replacement if necessary);
4. The budget;
5. The financing plan;
6. The distribution of receipts and markets;
7. The respective shares of the co-producers in any over or underexpenditure, which shares shall in principle be proportional to their respective contributions, although the minority co-producers' share in any overexpenditure may be limited to a lower percentage or to a fixed amount;
8. A clause providing that admission to benefits under this Agreement does not bind the competent authorities in either country to permit public exhibition of the cinematographic production;
9. A further clause prescribing the measures to be taken where:
 - (a) after full consideration of the case, the competent authorities in either country refuse to grant the benefits applied for;
 - (b) the competent authorities prohibit the exhibition of the cinematographic production in either country or its export to a third country;
 - (c) either party fails to fulfil its commitments.