

9.14 Categories of Admissible Expenditures

- 9.14.1 Direct representation
- 9.14.2 Indirect representation
- 9.14.3 Non admissible expenses

9.15 Acting Head of Mission

- 9.15.1 HOP funds not to be used
- 9.15.2 Accountable advances
- 9.15.3 Settlement of the advances

9.16 Annual Estimates and Allocations

Annexes

A Hospitality diary (EXT 52)

**B Official Hospitality Report
and Official Hospitality Accounts Reconciliation form (EXT 904)**