

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : LOS ANGELES

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|---|--------|--------------------------|---------|--------------------------|
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 1178 | 12.00 | 26.00 | 2.28 |
| FROM TERRITORIES : | 1169 | 13.00 | 16.00 | 1.74 |
| B.VISITS TO CLIENTS IN TERRITORY : | 429 | 14.00 | 16.00 | 1.80 |
| C.EXPORT/TRADE/POLICY FAIRS : | 37 | 5.00 | 8.00 | 0.78 |
| PROJECTS AND EVENTS MISSIONS : | 6 | 2.00 | 3.00 | 0.30 |
| CONFERENCE SEMINARS : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER : | 35 | 7.00 | 1.00 | 0.48 |
| D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED : | 0 | 0.00 | 0.00 | 0.00 |
| POST INITIATED : | 40 | 3.00 | 2.00 | 0.30 |
| E.COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F.INVESTMENT ENQUIRIES FROM CANADA : | 134 | 2.00 | 0.00 | 0.12 |
| FROM TERRITORIES : | 806 | 5.00 | 0.00 | 0.30 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 22 | 5.00 | 0.00 | 0.30 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 4.00 | 0.00 | 0.24 |
| I.SERVICE REQUESTS FM GOV'T SOURCES NGO : | 0 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 13 | 4.00 | 1.00 | 0.30 |
| OTHER DEPARTMENT : | 200 | 2.00 | 1.00 | 0.18 |
| PROVINCES/MUNICIPALITIES : | 18 | 2.00 | 3.00 | 0.30 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 13.00 | 3.00 | 0.96 |
| LEAVE, PROFESSIONAL DEVELOP : | | 4.00 | 17.00 | 1.26 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 3.00 | 3.00 | 0.36 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 12.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 415
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 112

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 6