

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	1587	11.80	27.66	2.25
FROM TERRITORIES	1384	3.00	24.16	1.60
B. VISITS TO CLIENTS IN TERRITORY VISITS :	133	10.60	4.33	0.79
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	14	4.40	8.50	0.73
MISSIONS :	4	1.60	6.33	0.46
OTHER :	8	3.00	8.16	0.64
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	27	6.60	2.83	0.50
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	142	4.60	0.00	0.23
FROM TERRITORIES :	460	18.60	0.16	0.94
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	3	0.40	0.00	0.02
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA :	7	0.40	4.66	0.30
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	22	5.20	0.00	0.26
FROM OTHER GOV'T SOURCES- CONTACTS :	43	5.40	0.16	0.28
- REPORTS :	0	0.00	0.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		15.00	1.66	0.85
LEAVE, PROFESSIONAL DEVELOP :		2.20	11.33	0.79
J. SERVICE TO OTHER MISSION PROGRAMS :		7.20	0.00	0.36
***** TOTALS *****		100.00	99.94	11.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 243
FROM TERRIT : 664

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 94

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 5
- LOCALLY-ENGAGED : 6