

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : TUNIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 270	35.00	15.00	0.50
FROM TERRITORIES	: 184	20.00	5.00	0.25
B. VISITS TO CLIENTS IN TERRITORY	: 47	30.00	5.00	0.35
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 2	1.00	10.00	0.11
MISSIONS	: 3	2.00	50.00	0.52
CONFERENCE SEMINARS	: 2	2.00	5.00	0.07
OTHER	: 0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 2	4.00	0.00	0.04
POST INITIATED	: 0	0.00	0.00	0.00
E. COMMUNICATIONS ACTIVITIES	: 1	1.00	0.00	0.01
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 0	0.00	0.00	0.00
HOST GOVERNMENT	: 0	0.00	0.00	0.00
OTHER DEPARTMENT	: 0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES	: 0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 2	2.00	5.00	0.07
LEAVE, PROFESSIONAL DEVELOP	: 0	0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS	: 3	3.00	5.00	0.08
L. TOURISM PROGRAM ACTIVITIES	: 0	0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 9
	FROM TERRIT	: 7
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 30
	FROM TERRIT	: 211
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 2
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 1
	-LOCALLY ENGAGED	: 1