

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : DUSSELDORF

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	336	20.00	41.00	1.83
FROM TERRITORIES :	296	15.00	31.00	1.38
B.VISITS TO CLIENTS IN TERRITORY :	49	13.33	3.33	0.50
C.EXPORT/TRADE/POLICY FAIRS :	4	3.33	1.66	0.15
PROJECTS AND EVENTS MISSIONS :	7	5.00	10.00	0.45
CONFERENCE SEMINARS :	4	1.66	5.00	0.20
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	10	8.33	4.00	0.37
E.COMMUNICATIONS ACTIVITIES :	1	0.66	0.00	0.02
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.66	1.66	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	18	1.66	1.66	0.10
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.33	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		8.33	0.66	0.27
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.03
L.TOURISM PROGRAM ACTIVITIES :		16.66	0.00	0.50
***** TOTALS *****		99.95	99.97	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	1
FROM TERRIT :	3
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	31
FROM TERRIT :	7
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	20
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	3