

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

POST : OSAKA

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|---|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 173 | 12.50 | 12.50 | 0.50 |
| FROM TERRITORIES : | 253 | 5.00 | 15.00 | 0.40 |
| B. VISITS TO CLIENTS IN TERRITORY : | 18 | 0.00 | 5.00 | 0.10 |
| C. EXPORT/TRADE/POLICY FAIRS : | 3 | 10.00 | 5.00 | 0.30 |
| PROJECTS AND EVENTS MISSIONS : | 3 | 15.00 | 15.00 | 0.60 |
| CONFERENCE SEMINARS : | 3 | 0.00 | 0.00 | 0.00 |
| OTHER : | 6 | 0.00 | 10.00 | 0.20 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 12 | 5.00 | 0.00 | 0.10 |
| POST INITIATED : | 22 | 5.00 | 0.00 | 0.10 |
| E. COMMUNICATIONS ACTIVITIES : | 10 | 5.00 | 0.00 | 0.10 |
| F. INVESTMENT ENQUIRIES FROM CANADA : | 10 | 5.00 | 5.00 | 0.20 |
| FROM TERRITORIES : | 22 | 5.00 | 5.00 | 0.20 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 7 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST : | | 2.50 | 0.00 | 0.05 |
| I. SERVICE REQUESTS FM GOV'T SOURCES NGO : | 4 | 0.00 | 0.00 | 0.00 |
| HOST GOVERNMENT : | 15 | 2.50 | 5.00 | 0.15 |
| OTHER DEPARTMENT : | 6 | 0.00 | 0.00 | 0.00 |
| PROVINCES/MUNICIPALITIES : | 20 | 10.00 | 12.50 | 0.45 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 2.50 | 0.00 | 0.05 |
| LEAVE, PROFESSIONAL DEVELOP : | | 5.00 | 0.00 | 0.10 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 10.00 | 10.00 | 0.40 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 4.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 95
FROM TERRIT : 741

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2