

APPENDIX III

PROCEDURAL GUIDELINES FOR THE FINANCIAL OPERATION OF SENATE COMMITTEES

(Extract from the Seventh Report of the Standing Committee on Standing Rules and Orders of Wednesday, March 5, 1986. The report was adopted by the Senate on March 26, 1986.)

1:00 Committee Budgets for Work relating to the Study of Bills and Estimates

1:01 A standing committee that is authorized by the Senate to study bills, the subject-matter of bills or government estimates and that wishes to retain the services of persons not employed by the Senate to assist it in its studies shall first seek authority from the Senate to retain such services by having a member of the committee propose the following motion to the Senate:

"That the Standing Senate Committee on have power to engage the services of such counsel and technical, clerical and other personnel as may be necessary for the purpose of its examination and consideration of such bills, subject-matters of bills and estimates as are referred to it."

1:02 A standing committee that has obtained an authorization contemplated by guideline 1:01 to retain the services of persons not employed by the Senate shall prepare a budget consisting of an estimate of the expenses for such retainers for the fiscal year and shall submit the budget to the Standing Committee on Internal Economy, Budgets and Administration for consideration.