

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : ISLAMABAD

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT ENQUIRIES				
FROM CANADA	: 110	15.00	32.00	0.79
FROM TERRITORIES	: 196	7.00	25.00	0.57
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 25	3.00	2.00	0.07
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	0.00	3.50	0.07
MISSIONS	: 0	0.00	0.00	0.00
OTHER	: 0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 3	0.00	1.50	0.03
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	: 0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 2	7.00	2.00	0.11
FROM OTHER GOV'T SOURCES- CONTACTS	: 19	3.00	3.50	0.10
- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.	: 15.00	4.00	0.23	
LEAVE, PROFESSIONAL DEVELOP	: 48.00	5.00	0.58	
J. SERVICE TO OTHER MISSION PROGRAMS	: 2.00	21.50	0.45	
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 35
FROM TERRIT : 55

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2