

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5578	19.95	27.61	14.18
FROM TERRITORIES :	6981	13.91	22.91	11.13
B. VISITS TO CLIENTS IN TERRITORY :	1891	10.25	12.35	6.66
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	23	4.20	4.08	2.40
MISSIONS :	48	4.95	5.73	3.14
CONFERENCE SEMINARS :	55	1.79	2.05	1.13
OTHER :	160	2.04	1.32	0.94
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	106	2.87	0.35	0.81
POST INITIATED :	248	4.33	2.52	1.90
E. COMMUNICATIONS ACTIVITIES :	77	2.41	0.82	0.86
F. INVESTMENT ENQUIRIES FROM CANADA :	75	1.16	0.85	0.57
FROM TERRITORIES :	162	0.62	1.38	0.62
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	15	0.16	0.08	0.07
CONNECTIONS ARRANGED :	6	0.04	0.00	0.01
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.70	1.14	0.80
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	56	0.62	0.73	0.40
HOST GOVERNMENT :	116	1.04	1.26	0.68
OTHER DEPARTMENT :	203	1.95	1.47	0.97
PROVINCES/MUNICIPALITIES :	219	2.29	1.91	1.20
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.20	3.73	3.48
LEAVE, PROFESSIONAL DEVELOP :		5.75	4.61	2.95
K. SERVICE TO OTHER MISSION PROGRAMS :		7.83	0.58	2.08
L. TOURISM PROGRAM ACTIVITIES :		0.83	2.41	1.02
***** TOTALS *****		99.89	99.89	58.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	218
	FROM TERRIT :	261
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1555
	FROM TERRIT :	1739
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		115
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	24
	-LOCALLY ENGAGED :	34