

239. She shall allow no work to be done by the convicts except for the Prison, without the previous consent of the Warden.

240. She shall be careful that no means of communication can be had between the female and the male convicts, nor with any except the female officers, nor with any portion of the Prison other than the female department.

241. Should any such communication with male convicts or officers, be held or attempted or suspected in any way, she shall at once give information to the Warden.

242. She shall take care that all doors, communicating with other parts of the Prison, are at all times securely locked.

243. Cases of sickness are to be regularly reported by her to the Surgeon through the Warden, and any sudden case, occurring either during the night or day, must be reported immediately to the Warden or Deputy Warden.

244. She shall take care that medicines prescribed by the Surgeon, are administered as ordered, that the diet prescribed is given, and none other.

245. On all days when there is divine service, the Matron, whether Protestant or Roman Catholic shall be present thereat, with the Protestants at the hour set apart for them, and with the Roman Catholics at the hour set apart for them also. Should there be a Matron and Deputy Matron, one officer shall be present in the one Chapel, and the other in the other.

246. In addition to the Books to be kept by the Matron, as the officer in charge of a department, she shall also keep or cause to be kept the following Books:

1. A "Work" Book, in which shall be entered the name and prison number of the convict, and the daily labor performed by her.

2. A "Convicts Report" Book, similar to that for males, and kept in the same way.

247. The Matron shall see that the convicts under her charge are dressed in a uniform dress according to the orders of the Directors.

DEPUTY MATRON.

248. The Deputy Matron shall obey the orders of the Matron, and shall do such duties in the Female Prison, as may from time to time be assigned to her by the Matron or by the Warden.

249. In case of the absence from sickness or other disability of the Matron, the Deputy Matron shall take her place, and perform the duties of her office.

ASSISTANT DEPUTY MATRON.

250. The Assistant Deputy Matron shall obey the orders of her superior officers and perform such duties as may from time to time be assigned to her by the Matron or Warden.

251. During the absence, sickness or other disability of the Deputy Matron, the Assistant Deputy Matron shall take her place and perform her duties.