

25/05/92

## External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1991

REGION : UNITED STATES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7500	14.00	23.43	23.03
FROM TERRITORIES :	6231	13.50	13.48	15.65
B.VISITS TO CLIENTS IN TERRITORY :	1610	9.40	6.91	9.12
C.EXPORT/TRADE/POLICY FAIRS :	114	1.70	8.79	7.08
PROJECTS AND EVENTS MISSIONS :	73	2.68	4.47	4.40
CONFERENCE SEMINARS :	100	3.97	2.09	3.26
OTHER :	136	1.20	2.01	1.98
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	68	1.29	0.76	1.12
POST INITIATED :	194	1.52	1.13	1.49
E.COMMUNICATIONS ACTIVITIES :	119	2.75	1.65	2.40
F.INVESTMENT ENQUIRIES FROM CANADA :	212	4.45	2.00	3.40
FROM TERRITORIES :	428	5.25	2.37	4.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	59	0.81	0.77	0.92
CONNECTIONS ARRANGED :	36	0.45	0.41	0.50
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.22	1.13	1.80
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	107	1.84	1.29	1.74
HOST GOVERNMENT :	166	1.59	1.52	1.80
OTHER DEPARTMENT :	382	2.43	1.41	2.09
PROVINCES/MUNICIPALITIES :	267	2.00	1.79	2.17
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.75	2.09	6.68
LEAVE, PROFESSIONAL DEVELOP :		9.29	6.01	8.42
K.SERVICE TO OTHER MISSION PROGRAMS :		2.45	0.50	1.44
L.TOURISM PROGRAM ACTIVITIES :		3.38	13.88	11.49
***** TOTALS *****		99.92	99.89	116.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	786
FROM TERRIT :	360
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	2074
FROM TERRIT :	1876

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	421
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	44
-LOCALLY ENGAGED :	72