

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : BUDAPEST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	323	30.00	58.00	0.88
FROM TERRITORIES :	11	5.00	1.00	0.06
B.VISITS TO CLIENTS IN TERRITORY :	88	25.00	12.00	0.37
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	4	8.00	1.00	0.09
CONFERENCE SEMINARS :	3	3.00	1.00	0.04
OTHER :	12	0.00	1.00	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	2.00	3.00	0.05
POST INITIATED :	4	4.00	2.00	0.06
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	4	3.00	1.00	0.04
FROM TERRITORIES :	5	1.00	1.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.00	0.00	0.00
CONNECTIONS ARRANGED :	3	0.00	1.00	0.01
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	5.00	0.00	0.05
OTHER DEPARTMENT :	0	5.00	5.00	0.10
PROVINCES/MUNICIPALITIES :	0	2.00	0.00	0.02
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	0.00	0.06
LEAVE, PROFESSIONAL DEVELOP :		0.00	13.00	0.13
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.01
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 48
FROM TERRIT : 54

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1