

Exercise

In the following exercise, you will use a combination view.

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| 1. On the View bar, click the More Views icon | <i>The More Views dialog box appears.</i> |
| 2. From the Views list, select Task Entry | |
| 3. Choose Apply | <i>The Task Entry view appears.</i> |
| 4. Examine the view and determine the active pane | <i>Since the view bar appears in the top pane, the top pane is active.</i> |
| 5. In the top pane, select Chapter 4 | |
| 6. Examine the information displayed in the bottom pane | <i>The bottom pane displays resources and predecessors for Chapter 4.</i> |
| 7. Click the bottom pane | <i>The bottom pane becomes active.</i> |
| 8. Press F6 | <i>The top pane becomes active.</i> |
| 9. On the View bar, click the PERT Chart icon | <i>The PERT Chart appears in the top pane.</i> |
| 10. Press F6 | <i>The bottom pane is active.</i> |
| 11. On the View bar, click the Gantt Chart icon | <i>The Gantt Chart appears in the bottom pane.</i> |
| 12. On the View bar, click the More Views icon | <i>The More Views dialog box appears.</i> |
| 13. From the Views list, select Task Entry | |
| 14. Choose Apply | <i>The Task Entry view appears.</i> |
| 15. Double-click the horizontal split bar | <i>A single pane Gantt Chart appears.</i> |
| 16. Drag the horizontal split bar about halfway up the existing view | <i>A combination view appears with the Gantt Chart on the top pane and the Task Form on the bottom pane.</i> |
| 17. From the Window menu, choose Remove Split | <i>A single pane Gantt Chart takes over the entire screen.</i> |