

# "START It Up" : Will DFAIT Install Windows 95 ?

Windows 95 has become the most anticipated software product ever. Thanks to the best advertising hype money can buy, with great fanfare Microsoft launched Windows 95 on August 24. From now on, will you ever be able to listen to the Rolling Stones sing "Start It Up" and not think about Windows 95?

Much of the wired world, including, no doubt, many DFAIT employees, are anticipating the arrival of Windows 95 on their desktops. But we are not going to "START It Up". The Information Systems Bureau (STD) will examine Windows 95 as part of its regular program of technology evaluation. Until this process is completed and a decision taken, the new version of Windows will not be installed in the Department. Be patient, Bill Gates.



To improve SIGNET service and reliability, earlier this year we purchased Windows for Workgroups, a version of Windows that offers an improvement in performance over Windows 3.1, but without any change to the user interface. Windows for Workgroups will be installed soon at all SIGNET locations (see "What's Coming on SIGNET?", p. 5).



## Corporate Applications Support

Do you have comments or suggestions to make about any of the Corporate Applications supported by STED (Applications Development)? To better serve its clients, STED has established a new mailbox address on ICONDESK. The address is:

### CORPAPPS SUPPORT

STED welcomes your comments or suggestions. They want to know what you think and, more specifically, what you need to make these applications work effectively for you. Please let them know. The CorpApps HelpDesk (see below for more information) is responsible for the CORPAPPS SUPPORT mailbox, and will respond promptly to your questions.

In case you are keeping track, the Corporate Applications supported by STED includes the SIGNET standard suite, as follows:

- OGD
- Conference Rooms
- Budget
- Articles
- Missions
- Profiles
- Correspondence Register (see

"New Correspondence Register Application" on page 3)

STED also support various business-specific applications, such as:

- Trade Plan System
- ID Card System
- Account Manager
- Relocations
- Positions

As with all other SIGNET applications, users must first contact SIGNET Support to report any problems with the Corporate Applications.

### CorpApps HelpDesk

STED has also established a HelpDesk to assist the System Administrators and other technical support staff with problems they are having with the Corporate Applications. The HelpDesk staff also assures a liaison with the development team for problem resolution, and potential modifications to the applications and the database as identified by SIGNET Support and Corporate Application users.

## A "Green" Tip

### Double-sided Printing

Paper costs are about to double, but trees aren't and neither is the Department's budget. One way to save paper is to print WordPerfect documents on both sides of a page. If you have a LaserJet IIIiD (or duplex) printer, you can print documents in this cost effective way. It's very easy to do, just follow these steps for each document that has two or more pages:

1. Situate cursor at top of the document by striking Page Up and then Home keys.
2. In WordPerfect, click on Layout, then Page and Paper Size.
3. Highlight the Paper Size you want.
4. Click on Edit.
5. In Edit Paper Size, go to Print Options and click on Double Sided Printing, then click OK.
6. In Paper Size screen, ensure column labelled Double Sided says Yes.
7. Click on Select and then print the document.

It's as simple as that! And we're sure you'll feel better about having done your part to reduce paper waste.