

(2)

water and gas accounts. To the salary list sent you on the 20th ~~mt.~~ should be added Dr. Palmer \$25.00 per quarter as Medical Officer and \$5.00 per Sunday to the clergyman taking the service at the Mohawk Church. There is no regularly appointed clergyman.

(2) Tradesmen's Accounts will include groceries, bread, meat and other food, fuel, clothing etc.

(3) Contingent will include postage, telegraph, telephone, express, freight charges Etc., small repairs, pay to boys and girls when doing extra work on holidays or ~~other~~ times, and cash purchases of clothing or other articles when they can be secured at a bargain sale and when cash must be paid.

I find that Mrs. Boyce has been accustomed to pay salaries, wages &c in cash taking a receipt from the payee. This appears to me to be not a good practice as it necessitates having a large amount of cash on hand.

The volume of cash transactions may be estimated from her last Quarterly Report to the New England Co. to 30th June as follows :-

Expenditures.

Institute	\$4517.39
Church	65.00
Farm	2882.27
Int. on overdraft	<u>4.53</u>
	<u>\$ 7469.19</u>

Receipts

Institute	5418.48
Farm	1504.35
Debit balance	<u>546.36</u>
	<u>\$7469.19</u>

Expenditures and Receipts under the heading "Institute" comprise food, clothing, fuel, salaries &c or practically everything within the main building and New England Co. and Department grants. The heading "Farm" comprises wages, cost of