

**Do not**

- use for personal gain.
- use for commercial activities (for example, the unsolicited distribution of advertising material).
- use for unlawful or malicious activities such as hacking or child pornography.
- use to receive list-server e-mails that are not work-related.
- visit Internet sites that contain obscene, hateful or other objectionable materials.
- misrepresent yourself or the Department.
- use abusive or objectionable language in your messages.
- share network or system passwords with anyone.
- provide unauthorised access of your remote access to users such as friends or family.
- upload or download information or commercial software in violation of copyright.
- involve yourself in activities that can cause congestion or disruption to networks or systems (for example, chain letters).
- attempt any unauthorized break-in into any computer or system, whether it is the Department's or that of another organization.
- establish group passwords (for example, LAN passwords) for facilities or systems access.