

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : BRUSSELS, NAC

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	12	5.00	0.00	0.05
FROM TERRITORIES :	3	1.00	0.00	0.01
B.VISITS TO CLIENTS IN TERRITORY :	5	5.00	0.00	0.05
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	1	2.00	0.00	0.02
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	4	5.00	0.00	0.05
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :	10.00	0.00	0.10	
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	60	37.00	0.00	0.37
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:	5.00	0.00	0.05	
LEAVE, PROFESSIONAL DEVELOP :	30.00	0.00	0.30	
K.SERVICE TO OTHER MISSION PROGRAMS :	0.00	0.00	0.00	
L.TOURISM PROGRAM ACTIVITIES :	0.00	0.00	0.00	
***** TOTALS *****	100.00	0.00	1.00	

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	112
FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	15
FROM TERRIT :	0

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	0
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	0