

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

WORLD TOTALS

	NUMBER	OFFICER-TIME CANADA	LOG-INS CANADA	TOTAL-TIME PERSON-YRS
A. EXPORT/TRADE/POLICY BROCHURES FROM CANADA	31185	18.87	24.94	87.75
FROM TERRITORIES	28285	8.83	12.41	61.99
B. VISITS TO CLIENTS IN TERRITORIES	10987	18.43	3.81	43.12
C. EXPORT/TRADE/POLICY PROSPECTS AND EVENTS				
FROM CANADA	423	1.73	3.88	20.24
FROM TERRITORIES	589	3.71	3.84	24.53
OTHER	140	2.47	1.87	9.32
TOTAL	1152	7.91	9.59	54.09
<b>SECTION II</b>				
D. COMMERCIAL + ECONOMIC REPORTS	957	1.33	2.63	11.23
TOTAL	1354	3.22	3.47	18.61
<b>SUMMARY OF PROGRAM ACTIVITIES</b>				
E. COMMUNICATIONS ACTIVITIES	738	1.91	0.80	4.40
F. INVESTMENT ACTIVITIES				
FROM CANADA	789	1.20	0.78	4.37
FROM TERRITORIES	2599	3.82	1.74	8.53
G. TECHNOLOGY INFLOW PROGRAMS FROM CANADA	505	0.43	1.63	4.26
COMMITMENTS AWARDED	147	0.43	0.80	3.19
H. PARTICIPATION IN PRAM-BSU EVENTS OUTSIDE POST		4.34	3.01	16.54
I. SERVICE REQUESTS IN GOVT AGENCIES				
FBI	578	0.81	0.72	3.51
POST GOVERNMENT	834	3.43	1.83	8.13
OTHER DEPARTMENT	1193	3.11	2.87	18.78
PROVINCES/MUNICIPALITIES	1895	7.88	1.88	9.82
J. ADMINISTRATION: PROGRAM MANAGER/ST & ADMIN.		11.67	1.32	30.52
LEAVE, PROFESSIONAL DEVELOP.		8.43	0.82	24.43
K. SERVICE TO OTHER BUSINESS PROGRAMS		4.88	0.82	12.52
**** TOTAL ****		58.88	55.39	421.88

NUMBER OF BUSINESS VISITORS FROM CANADA : 3015  
FROM TERRITORIES : 3121

NUMBER OF FIRM APPLICATIONS COMPLETED : 301

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 300  
- TERRITORY-BASED : 300