

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : LOS ANGELES

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 890	8.33	30.00	2.30
	FROM TERRITORIES	: 910	12.00	21.50	2.01
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 380	14.00	14.00	1.68
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 22	5.66	10.83	0.99
	MISSIONS	: 3	1.66	1.16	0.17
	OTHER	: 5	7.00	0.50	0.45
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 19	10.83	1.00	0.71
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 69	1.00	0.00	0.06
	FROM TERRITORIES	: 705	5.33	16.00	1.28
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 31	5.00	0.00	0.30
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		: 4	6.16	1.00	0.43
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 0	0.00	0.00	0.00
	FROM OTHER GOV'T SOURCES- CONTACTS	: 82	3.00	2.00	0.30
	- REPORTS	: 7	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		16.00	2.00	1.08
	LEAVE, PROFESSIONAL DEVELOP		4.00	0.00	0.24
J. SERVICE TO OTHER MISSION PROGRAMS			0.00	0.00	0.00
***** TOTALS *****			99.97	99.99	12.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 281
FROM TERRIT : 0

NUMBER OF Pemd APPLICATIONS COMMENTED ON: 81

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 6