

Form of Attendance Book.

EXTRACT from the Minutes of a Meeting of the Treasury Board, held on the 18th September, 1882, approved by His Excellency the Governor General in Council on the 19th September, 1882.

The Board beg to bring to the notice of Council that the provisions of the Order in Council of the 27th July last, on the Civil Service, have not been fully carried out, more particularly as regards the signing of the attendance books by all Officers and Clerks, in accordance with Sec. 59 of the Civil Service Act, and also as regards the matter of employes going out to luncheon.

The Board beg to submit for the approval of Council a form of attendance book to be used in both the inside and outside Service.

JOHN J. MCGEE,
Clerk, Privy Council.

Form.

.....Department,
Office at.....18

DATE.	NAME.	TIME OF ARRIVAL.	REMARKS.

Dates of Promotion Examinations.

EXTRACT from the Minutes of a Meeting of the Treasury Board, held on the 6th November, 1882, approved by the Deputy of His Excellency the Governor General in Council on the 10th November, 1882.

The Board desire to draw attention to section 37, sub-section 5, of the Civil Service Act of 1882, where it is enacted that notice of each examination for promotion in the Service shall be published in the *Canada Gazette* at least one month before the examination is to be held, and the Board now recommend that the dates on which examinations for promotions are to be held shall be the 20th of December and the 20th of June respectively in each year.

JOHN J. MCGEE,
Clerk, Privy Council.