

make the purchase.

Strict quality control is exercised over all materiel procured by headquarters and **individual choices and preferences in mission purchase selections may have to be substituted**, at times, in order to keep a certain level of quality.

Chapter 10 - Furniture, Furnishings and Appliances.

- This chapter outlines those guidelines and directives which apply specifically to furniture, furnishings and appliances.

NOTE: The Department of Supply and Services contracts for approved commercial furniture (for offices) on the basis of performance and **design standards**. These standards, extended for operations abroad where necessary, promote economy and flexibility in furniture procurement. Headquarters specifies its requirements in the light of these extended standards.

Missions purchase materiel according to the guidelines and directives in this manual; however, **headquarters retains an important degree of interior design control** over specific accommodation areas which are representative of the Canadian government and the Canadian people. These areas include:

(a) **Chanceries.** Design control over all furniture and furnishings for representational areas is normally the responsibility of **headquarters**. Representational areas include: reception areas, the ambassador's office, the offices of those officers who are required to meet with the public. If a major furnishing project is undertaken, general office areas will also be included under headquarters design control. Examples of major furnishing projects include: new building projects; acquisition of new chancery space; long-term leasing of new space. In special cases, major replanning of existing accommodation, including the replacement of 30 per cent or more of existing items, will be considered a major furnishing project.

(b) **Official Residences.** Design control over all furniture and