

04/03/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1993

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7254	15.39	24.52	24.80
FROM TERRITORIES :	6945	8.85	17.49	16.67
B. VISITS TO CLIENTS IN TERRITORY :	1324	8.77	7.49	9.53
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	67	2.62	3.00	3.39
MISSIONS :	68	3.22	3.50	4.04
CONFERENCE SEMINARS :	56	1.81	1.22	1.74
OTHER :	60	1.75	0.95	1.52
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	171	3.14	2.64	3.39
POST INITIATED :	278	4.06	2.30	3.59
E. COMMUNICATIONS ACTIVITIES :	142	2.06	0.84	1.59
F. INVESTMENT ENQUIRIES FROM CANADA :	235	2.02	1.81	2.26
FROM TERRITORIES :	388	2.25	2.66	2.97
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	234	0.89	1.88	1.77
CONNECTIONS ARRANGED :	102	0.56	1.61	1.42
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.10	1.29	1.45
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	252	1.25	1.40	1.60
HOST GOVERNMENT :	172	1.41	1.00	1.39
OTHER DEPARTMENT :	484	3.52	2.09	3.18
PROVINCES/MUNICIPALITIES :	255	2.16	1.95	2.43
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		11.93	2.50	7.51
LEAVE, PROFESSIONAL DEVELOP :		15.93	11.76	16.00
K. SERVICE TO OTHER MISSION PROGRAMS :		4.33	0.67	2.56
L. TOURISM PROGRAM ACTIVITIES :		0.89	5.30	4.20
***** TOTALS *****		99.91	99.87	119.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	306
	FROM TERRIT :	265
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1385
	FROM TERRIT :	1773
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		140
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	49
	-LOCALLY ENGAGED :	71