Fowke, engineers and draftsmen, office staff, telephone and telegraph operators, post office employees and appraisal board and staff. In this building is also the general board room.

The Rehabilitation Building houses the medical, social service, food, records, finance, military housing and stationery departments, and Commissioner Wallace. Also in this building is the court room where evidence is heard regarding claims, and where claims for small amounts are promptly disposed of if properly presented and proven.

System in Reconstruction Office

All requests for repairs or reconstruction go first to the general office in the reconstruction building, and are usually handled primarily by the reconstruction manager. Unless there is apparent attempt to defraud by claiming repairs to which the applicant is not entitled, or other reason for special treatment, a memorandum of the application is passed on to the inspection department for report. There are specially qualified inspectors for the various kinds of work required; that is, chimney inspectors, sanitary inspectors who work under the direction of the city's board of health, etc. An inspector promptly visits the given address and reports on the nature and actual extent of the damage, its cause, probable cost of repair, probable time required for repair, and exact amount and size of materials needed. This report in triplicate goes back to the general reconstruction office, and if approved, one copy is fyled, another copy goes to the records office, and the third is sent to the district superintendent in whose territory the work happens to be.

Halifax and its surrounding territory are divided into ten districts, each in charge of a superintendent who has a staff of plasterers, carpenters, masons, etc. Each district has its own headquarters centrally located within the district, also its own carpenter shop, storehouse and toolroom. There is also a general warehouse from which materials are requisitioned by the districts, and to which all materials are originally delivered. After the final repairs on, say, John Smith's house, 411 Main Street, have been completed, the district superintendent reports the time and materials used, and this information is compared for checking purposes with the



Typical View of Streets Bordering the Devastated Area

estimate previously made by the inspector, and if reasonably O.K. it is entered on a card as illustrated below. The third column of the card below indicates where

The third column of the card below indicates indicates in the further details about each item may be found. "R.R. 1203," for instance, refers to account No. 1203 in the temporary repair records card index. P.R. is the code for permanent repair records; C.R., chimney repairs; W.R., wiring and roofing; S.R., sanitary repairs; G.R., gas repairs; X, special records. These more detailed records are entered on cards in the manner indicated on the following page.

These, of course, are merely the cost and material records and are, in turn, supported in further detail by receipts, requisitions, etc., the whole system being as thoroughly detailed, cross-indexed and "fool-proof" as is possible without involving red tape which would delay the

Mai	n St.	No.		PERMANENT REPAIRS John Smith	Total Cost
WORK	DATE	NO.	• OST \$104.50	Mat. del. by Relief Com. #1217-\$32.40	\$136.90
Temp. Repairs		King The Co	37.90	Jacking in side of house	37.90
Shoreing	3-2-18	RR1505		Foundation	18.00
Mason	10-3	PR302	18.00	Foundation	25.53
Chimney	6-1	CR201	25.53		50.50
Glazing	15-1	161	50.50		20.70
Carpenter			20.70		
Roofing	14-3	WR300		Mch. 10-18 Brown's final bill \$30.20	40.92
Plambing	7 - 1	SR35	10.72	Jones Ltd. Bill	21.70
Heating	15-3	X91	21.70	JONOS 1000	17.50
Electric	14-3	WR30C	17.50		7.40
Gas	4-3	GR25	7.40		51.50
Plastering	23-3	PR340	51.50		30.20
	30-3	PR400	30.20	and the second se	15.75
Painting		PR450	15.75	and the second	
Papering		- FR400		Owner to repair	\$474.50
Barn	11-2			TOTAL	\$ 11 1.00