

C 204428

MEMORANDUM FOR THE PRIME MINISTER.

In accordance with your instructions I spoke yesterday to Sir Eric Crankshaw on the matter of gratuities. I told him that the original calculation had been made on the basis of 10% of the total bill for the delegation, less gratuities already paid on a weekly basis. <sup>(and less amount paid for meals etc.)</sup> I told him that the sum arrived at in this way came to about £30, which seemed a very large figure for gratuity payments <sup>(the 10% & meals & gratuity figures)</sup> and that you thought his advice should be sought as to what would be appropriate. I added that as we were guests of the British Government and as it was the Prime Minister of Canada who was involved we very much wished to do whatever was appropriate.

Sir Eric said that in general he thought the 10% basis was correct but that when it came to as large a figure as in this case, the result was perhaps a bit generous and might be reduced somewhat. After some calculation on his own part he suggested that a payment of £20 rather than £30 for distribution to the hotel staff <sup>(hotel staff = the waiters, housemaid etc.)</sup> would be appropriate.

After reaching his own conclusion to the above effect Sir Eric discussed the matter briefly with his assistant, Mr. Craig, who suggested that £25 would be an appropriate figure.

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