

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : SEOUL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	594	19.75	35.50	2.21
FROM TERRITORIES :	349	3.75	25.75	1.18
B. VISITS TO CLIENTS IN TERRITORY :	117	9.50	3.25	0.51
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	14	0.50	0.50	0.04
MISSIONS :	12	7.75	16.25	0.96
CONFERENCE SEMINARS :	1	5.00	0.75	0.23
OTHER :	4	1.50	0.00	0.06
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	16	5.75	0.50	0.25
POST INITIATED :	28	7.50	1.25	0.35
E. COMMUNICATIONS ACTIVITIES :	13	2.50	1.00	0.14
F. INVESTMENT ENQUIRIES FROM CANADA :	12	0.25	0.50	0.03
FROM TERRITORIES :	24	2.25	0.75	0.12
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	0.50	0.50	0.04
CONNECTIONS ARRANGED :	2	0.75	0.50	0.05
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	5.75	0.33
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	17	1.25	0.75	0.08
HOST GOVERNMENT :	23	1.25	0.75	0.08
OTHER DEPARTMENT :	28	14.25	0.75	0.60
PROVINCES/MUNICIPALITIES :	27	2.50	0.75	0.13
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	2.25	0.19
LEAVE, PROFESSIONAL DEVELOP :		0.00	1.25	0.05
K. SERVICE TO OTHER MISSION PROGRAMS :		0.75	0.75	0.06
L. TOURISM PROGRAM ACTIVITIES :		7.75	0.00	0.31
***** TOTALS *****		100.00	100.00	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 48

FROM TERRIT : 17

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 172

FROM TERRIT : 242

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 13

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 4

-LOCALLY ENGAGED : 4