

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	3258	22.53	33.69	7.76
FROM TERRITORIES :	2187	8.40	20.38	3.91
B. VISITS TO CLIENTS IN TERRITORY :	763	12.26	10.84	3.25
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	22	1.13	3.76	0.66
MISSIONS :	66	10.73	5.15	2.28
CONFERENCE SEMINARS :	23	1.86	0.15	0.30
OTHER :	8	1.00	0.69	0.24
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	50	1.93	1.53	0.49
POST INITIATED :	84	4.06	1.84	0.85
E. COMMUNICATIONS ACTIVITIES :	41	1.26	0.30	0.23
F. INVESTMENT ENQUIRIES				
FROM CANADA :	99	1.26	3.61	0.66
FROM TERRITORIES :	99	0.93	3.46	0.59
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	28	0.20	0.30	0.07
CONNECTIONS ARRANGED :	14	0.13	0.23	0.05
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.33	0.07	0.06
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	80	1.13	0.53	0.24
HOST GOVERNMENT :	188	2.86	1.92	0.68
OTHER DEPARTMENT :	274	10.53	1.69	1.80
PROVINCES/MUNICIPALITIES :	187	5.13	1.23	0.93
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		4.26	3.07	1.04
LEAVE, PROFESSIONAL DEVELOP :		4.00	4.07	1.13
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.00	0.58
L. TOURISM PROGRAM ACTIVITIES :		1.00	0.38	0.20
***** TOTALS *****		99.92	99.89	28.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	99
	FROM TERRIT :	228
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	796
	FROM TERRIT :	721
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		53
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	15
	-LOCALLY ENGAGED :	13