

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	474	18.50	28.00	1.21
FROM TERRITORIES :	1702	5.50	28.00	0.95
B.VISITS TO CLIENTS IN TERRITORY :	108	31.00	5.66	0.79
C.EXPORT/TRADE/POLICY FAIRS :	3	2.50	4.33	0.18
PROJECTS AND EVENTS MISSIONS :	7	2.50	6.00	0.23
CONFERENCE SEMINARS :	4	0.00	2.33	0.07
OTHER :	0	0.00	2.00	0.06
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	3.50	0.66	0.09
POST INITIATED :	8	3.00	4.66	0.20
E.COMMUNICATIONS ACTIVITIES :	124	0.00	3.33	0.10
F.INVESTMENT ENQUIRIES FROM CANADA :	12	1.50	4.00	0.15
FROM TERRITORIES :	2	0.50	0.00	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	25	1.50	4.00	0.15
HOST GOVERNMENT :	6	0.50	0.66	0.03
OTHER DEPARTMENT :	10	3.00	0.33	0.07
PROVINCES/MUNICIPALITIES :	7	0.50	1.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		20.00	1.66	0.45
LEAVE, PROFESSIONAL DEVELOP :		5.00	3.33	0.20
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.95	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	19
FROM TERRIT :	22
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	97
FROM TERRIT :	226

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	13
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	3