

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

POST : ABIDJAN

| | NUMBER | % OFFICER-TIME CANADA | LOC-ENG | TOTAL-TIME PERSON-QTR |
|---|--------|--------------------------|---------|--------------------------|
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 245 | 35.00 | 25.00 | 0.95 |
| FROM TERRITORIES : | 66 | 10.00 | 10.00 | 0.30 |
| B.VISITS TO CLIENTS IN TERRITORY : | 99 | 12.50 | 24.00 | 0.49 |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 0 | 0.00 | 0.00 | 0.00 |
| MISSIONS : | 1 | 0.00 | 10.00 | 0.10 |
| CONFERENCE SEMINARS : | 2 | 1.00 | 0.00 | 0.02 |
| OTHER : | 0 | 0.00 | 0.00 | 0.00 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 4 | 3.50 | 0.00 | 0.07 |
| POST INITIATED : | 6 | 3.50 | 5.00 | 0.12 |
| E.COMMUNICATIONS ACTIVITIES : | 0 | 2.50 | 0.00 | 0.05 |
| F.INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 3 | 0.50 | 1.00 | 0.02 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I.SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 4 | 1.50 | 0.00 | 0.03 |
| HOST GOVERNMENT : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER DEPARTMENT : | 17 | 5.00 | 0.00 | 0.10 |
| PROVINCES/MUNICIPALITIES : | 3 | 0.50 | 0.00 | 0.01 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 7.00 | 0.00 | 0.14 |
| LEAVE, PROFESSIONAL DEVELOP : | | 5.00 | 25.00 | 0.35 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 12.50 | 0.00 | 0.25 |
| L.TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 3.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 28
FROM TERRIT : 35

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1