

MON	30 JAN	TUE	31 JAN	WED	1 FEB	THU	2 FEB	FRI	3 FEB	4 FEB	
		<ul style="list-style-type: none"> <li>- OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C</li> </ul>		<ul style="list-style-type: none"> <li>- CURRENCY CONVERSION: MONTHLY REPORTS - B</li> <li>- GASOLINE COSTS FOR MISSION MILEAGE RATES - B</li> <li>- LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY-ENGAGED CANADIANS - B</li> <li>- OVERTIME - B</li> <li>- LEAVE AND ATTENDANCE REPORT - B</li> </ul>				<ul style="list-style-type: none"> <li>- FINANCE: REMITTANCE STATEMENT - D</li> <li>- FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D</li> <li>- TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C</li> </ul>			
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports    B = Reports which ALL missions must provide on a regular basis    C = Reports which small missions are NOT expected to complete    D = Reports to be completed by the Hub