

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1990

91/03/25

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-OYE
A. EXPORT/TRADE/POLICY INQUIRIES FROM CANADA :	29382	15.78	21.99	87.47
FROM TERRITORIES :	43694	9.29	17.03	58.21
B. VISITS TO CLIENTS IN TERRITORY :	9008	8.64	9.31	40.59
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	339	4.04	5.92	21.81
<u>SECTION II</u>	421	5.14	4.91	21.59
CONFERENCE SEMINARS :	364	2.81	2.31	10.93
OTHER :	446	1.38	1.26	8.68
<u>SUMMARY OF PROGRAM</u>				
D. CONFIDENTIAL ECONOMIC REPORTS BY REQUESTED POST INITIATED :	641	2.84	1.64	9.41
	1200	4.95	2.71	16.34
E. COMMUNICATIONS ACTIVITIES :	659	2.33	0.73	6.39
F. INVESTMENT INQUIRIES				
FROM CANADA :	300	1.70	0.94	5.54
FROM TERRITORIES :	1376	2.31	1.51	8.08
G. TECHNOLOGY INFLOW PROGRAM FROM'S FROM CANADA :	474	0.72	1.39	4.59
COLLECTIONS ARRANGED :	352	0.20	0.79	2.27
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		3.35	3.97	13.68
I. SERVICE REQUESTS FM GOV'T SOURCES				
GOV :	324	0.34	1.07	4.24
MOST GOVERNMENT :	390	1.65	1.26	6.20
OTHER DEPARTMENT :	1574	3.18	2.19	11.77
PROVINCES/MUNICIPALITIES :	1398	2.80	1.41	8.78
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		10.77	2.17	28.33
LEAVE, PROFESSIONAL DEVELOP :		5.77	4.57	23.03
K. SERVICE TO OTHER MISSION PROGRAMS :		4.61	1.32	13.11
L. TOURISM PROGRAM ACTIVITIES :		3.78	2.42	10.54
***** TOTALS *****		99.87	99.89	420.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 8114  
FROM TERRIT : 11300

NUMBER OF PENDING APPLICATIONS COMPLETED ON: 1075

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 195  
- LOCALLY-ENGAGED : 235