

WHO SHOULD RESPOND

This questionnaire should be completed by the indeterminate (permanent) employees of the Department of Foreign Affairs and International Trade involved in or responsible for the delivery of the Commercial Program, including the following groups of employees:

- Locally-engaged Commercial Officers
- Locally-engaged Commercial Assistants
- Locally-engaged secretaries in the Commercial Program section at Posts
- All Trade Commissioners at Headquarters irrespective of their current assignment
- All Trade Commissioners at Posts irrespective of their current assignment
- All Trade Commissioners on secondment outside the Department
- Non-rotational officers (e.g., CO, ES, AS, etc.) delivering the Commercial Program in Headquarters and at Posts
- Officers from other Federal Government departments on assignment at Posts (e.g., AAFC officers) or delivering the Commercial Program in Headquarters
- Officers from other streams (e.g., political officers, CIDA officers) spending more than 50% of their time delivering or managing the Commercial Program in Headquarters or the Posts
- T-Branch secretaries and secretaries in the geographic divisions spending more than 50% of their time delivering the Commercial Program
- Geographic Directors responsible for the Commercial Program as well as geographic Directors General and Assistant Deputy Ministers
- Directors and Directors General in the T-Branch including the Chief Trade Commissioner
- Deputy Ministers
- Heads of Mission