

This Telephone Directory is produced by the Department of Foreign Affairs and International Trade (DFAIT) and includes personnel at Headquarters. It was generated from the Department's Data Warehouse, which reflects information entered by each employee through the corporate applications "Profiles" and "Organizations". The 1999-2000 printed edition of the Directory contains information in the database as of **November 5, 1999**.

It is important for everyone in the Department to keep their individual profile updated on an ongoing basis. If you require assistance regarding the use of Corporate Applications, call the SIGNET Call Centre at 944-1776 or your local Systems Administrator.

"Register Right!"



The database information is also shown automatically in the on-line departmental directory. Employees can access it through the DFAIT Intranet site, while the public can consult a less detailed version via DFAIT's Internet site (www.dfait.maeci.gc.ca).

Additional copies of this publication, also available in French, may be obtained by calling (613) 944-4000 or 1-800-267-8376.

Comments

If you have comments about this telephone directory, send them by e-mail to the following mailbox: SIGNET SUGGESTIONS.

If you are outside the Department, e-mail your comments via the Internet to:
signet.suggestion@dfait-maeci.gc.ca

DFAIT INTERNET E-MAIL ADDRESSES

With the implementation of SIGNET 2000+ all departmental Internet e-mail addresses will have a new, simplified format. The new addressing convention will allow employees to retain the same address whether they are posted abroad or change positions within Headquarters.

The new convention incorporates first and last names into the standard departmental address, e.g.

john.smith@dfait-maeci.gc.ca

In the case of duplicate names, a middle initial will be added to create a distinct address; e.g.

john.a.smith@dfait-maeci.gc.ca