

**FIGURE 3.3: CHANGES TO SERVICE DELIVERY OPTION 2 - CONTINGENCY PLAN**

(Note that transfers of PYs within the library are not shown below.)

SERVICE AREA	CHANGES UNDER MEO	PYs	m2	\$
(mutually exclusive)				
<u>A</u>	<u>Cataloguing:</u>			
	Reduced scale after policy review	Arbitrary, based on volume		
<u>B</u>	<u>Documents &amp; Serials:</u>			
	Reduce periodical routing; eliminate Scan-a-Bid; limited divisional serials purchasing; reduce multiple-copy subscriptions.	-1		policy decision
<u>C</u>	<u>Reference Research</u>			
	As option 1, plus reduced reference consultation; reduced floor space; relocation of Legal Branch Library to main floor.	-1		-295 <sup>3</sup>
<u>D</u>	<u>Circulation:</u>			
	Implement Bar Coding system.			
<u>E</u>	<u>Newsdesk:</u>			
	Relocate staff to Media Relations Division; close newspaper reference files.	-2 <sup>4</sup>		-25
<u>F</u>	<u>Systems Development:</u>			
	Systems Head is 100% devoted to Systems Development; relocate searching of statistics and trade databases to Client Services; transfer two on-line staff to Client Services.			-25

<sup>3</sup> Saving of 600 m2 from open space etc., less 25 m2 from relocation in of two on-line reference librarians from systems development, less 280 m2 needed for relocation of legal library from 7th floor.

<sup>4</sup> These PYS were reallocated while the study was in progress and were not related to the study.