

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : DUSSELDORF

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 267	8.66	37.66	1.39
FROM TERRITORIES	: 248	7.33	25.33	0.98
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 52	8.66	6.00	0.44
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 43	3.66	10.00	0.41
MISSIONS	: 5	1.66	4.33	0.18
OTHER	: 7	2.33	0.33	0.08
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 30	13.00	0.00	0.39
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 26	1.33	1.66	0.09
FROM TERRITORIES	: 17	1.66	1.00	0.08
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 20	0.33	3.00	0.10
CONNECTIONS ARRANGED	: 4	0.00	0.33	0.01
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	: 2	13.33	0.00	0.40
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 2	3.33	0.00	0.10
FROM OTHER GOV'T SOURCES- CONTACTS	: 43	2.66	4.33	0.21
- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		12.66	0.33	0.39
LEAVE, PROFESSIONAL DEVELOP		6.66	5.66	0.37
J. SERVICE TO OTHER MISSION PROGRAMS		12.66	0.00	0.38
***** TOTALS *****		99.92	99.96	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 25
FROM TERRIT : 20

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 22

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3